

Call for application
to the Second Cycle Degree Programme in
INTERNATIONAL COOPERATION ON HUMAN RIGHTS
AND INTERCULTURAL HERITAGE (I-CONTACT)
LM-81 - code 6808

A.Y. 2025/2026

Approved by the Degree Programme Board on 29.01.2025

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Our University has been working for a long time to raise awareness of and to address gender stereotypes. In this context, it has been decided to give greater linguistic visibility to gender differences.

Where, solely for the sake of simplicity, the masculine form is used in this document, it is understood as referring to all persons, regardless of gender.

Information regarding the processing of personal data is available at www.unibo.it/PrivacyBandiCds.

1. HOW TO ACCESS THE PROGRAMME

Access to the second cycle degree programme in International Cooperation on Human Rights and Intercultural Heritage is open, i.e. there is no maximum number of enrolments in A.Y. 2025/26.

However, it is only possible to enrol for the programme if you meet the requirements set out in this notice and if you receive a positive assessment by a special committee.

The requirements and documentation submitted during the application phase will be assessed by the Evaluation Committee, which will determine whether further verification of your personal knowledge and skills is necessary. If so, you will be called for an interview, which will take place in remote mode with the procedures indicated in the call.

The second cycle degree programme in International Cooperation on Human Rights and Intercultural Heritage (I-CONTACT) offers 2 curricula:

A. Protection of Human Rights and International Cooperation

B. International Cooperation on Intercultural Heritage

During the application procedure, you are required to indicate whether you are applying for Curriculum A or Curriculum B: **this choice is binding for your enrolment in the programme.** If you wish to apply to both curricula (A and B), you will have to indicate this choice in the application. Bear in mind that, if eligible, **you will be admitted only to one curriculum, according to the decision of the Evaluation Committee.** For more information on the teachings and differences between each curricula, please check the [Course Structure Diagram](#) on I-CONTACT [website](#).

2. SCHEDULE OF PROCEDURES

Those who participate in an intake and are not admitted to the programme **may** participate in subsequent intakes.

The date of publication of results is approximate, please check your institutional account @studio.unibo.it frequently as you may be contacted by the Evaluation Committee for communications regarding the state of your application and the assessment process, any additional document requests or an invitation to sit an interview. Please note that depending on the number of applications received, the assessment results may be slightly delayed. Enrolment to the degree will be possible after the conclusion of the evaluation process of each intake, **not earlier than 28.04.2025**.

2.1 Deadlines - Intake 1

Opening of applications (Section 5)

February 12, 2025

Closing date for applications (Section 5)

At 12pm on March 24, 2025

Publication of the results (Section 6)

by April 28, 2025

IF CALLED FOR AN INTERVIEW: (Section 4.4.b) - The date of the interview will be communicated by e-mail sent to your institutional email address.

2.2 Deadlines – Intake 2

Opening of applications (Section 5)

April 9, 2025

Closing date for applications (Section 5)

At 12pm May 19, 2025

Publication of the outcome (Section 6)

by June 18, 2025

IF CALLED FOR AN INTERVIEW: (Section 4.4.b) - The date of the interview will be communicated by e-mail sent to your institutional email address.

2.3 Deadlines – Intake 3

Opening of applications (Section 5)

From July 16, 2025

Closing date for applications (Section 5)

At 12pm on August 25, 2025

Publication of the outcome (Section 6)

by September 24, 2025

IF CALLED FOR AN INTERVIEW: (Section 4.4.b) - The date of the interview will be communicated by e-mail sent to your institutional email address.

3. RECIPIENTS OF THIS CALL FOR APPLICATION


3.1 Recipients

This call is addressed to those who, being in possession of the admission requirements set out in Section 4, intend to enrol in this Degree Programme, also in the event of changing programme or university or waiving a programme.


3.2 Information for graduating students

You can apply, and possibly register for the programme, even if you have not yet obtained your first cycle degree (for students enrolled in an Italian first cycle degree: if you have registered **at least 150 CFU/ECTS** in your career by the deadline of the intake you are applying to - see Section 4.1). The degree must in any case be obtained **by 31/12/2025**; otherwise, any registration will be cancelled. If you have not yet obtained your degree when you register for the programme, check Section 7.1 on how to activate your career.

3.3 Information for international students

 Specific procedures are foreseen for:

- ▶ **Students with a foreign qualification**, regardless of citizenship
- ▶ **Non-EU nationals with an equivalent qualification**
- ▶ **Non-EU nationals resident abroad**

If you fall into one of these cases, pay attention to the **blue 'International' boxes with the symbol **.

Check which case you fall into at www.unibo.it/StudentiInternazionaliChiSono.

Should you have any questions, please contact the **International Desk**:

www.unibo.it/ContattiPerStudentiInternazionali.

4. PROGRAMME ADMISSION REQUIREMENTS

In order to be admitted to the Second Cycle Degree Programme in International Cooperation on Human Rights and Intercultural Heritage, you must possess:

1. the required academic qualification (Section 4.1);
2. specific curricular requirements (Section 4.2);
3. specific language requirements (Section 4.3);
4. adequate personal training, verified according to the criteria laid down by the programme (Section 4.4).

4.1 Qualifications

- ▶ First cycle academic qualification: three-year university diploma or degree
or

- ▶  Qualification obtained abroad recognised as suitable under Italian law, current international agreements and the rules laid down in the MUR Circular "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy" for A.Y. 2025/2026, which will be published on <https://www.universitaly.it/studenti-stranieri>.

You can apply, and possibly register for the programme, even if you have not yet obtained your first cycle degree, (for students enrolled in an Italian first cycle degree: if you have registered **at least 150 CFU/ECTS** in your career by the deadline of the intake you are applying to (see Section 3.2).

4.1.a. What happens if you do not have the necessary qualification

If you do not have the necessary academic qualification and do not fall under the cases dealt with in Section 3.2 - 'Information for graduating students', you will not be able to register for the programme.

4.2 Curricular requirements

In order to be admitted it is required to hold an Italian first cycle degree (laurea) or a former 4- years Italian degree or an equivalent foreign bachelor degree in:

a) one of the following **Italian Degree Classes** and having obtained a number of CFU/ECTS in specific SSD-Disciplinary areas:

▪ **Group 1** (eligible to direct access to the selection process):

- Ex D.M. 270/2004: L-1 Cultural heritage; L-37 Cooperation and peace studies
- Ex D.M. 509/1999: 13, 35

▪ **Group 2:**

- Ex D.M. 270/2004: L-14 Legal services; L-15 Tourism; L-16 Administration and Organisation sciences; L-18 Business administration; L-33 Economics; L-36 Political science and international relations; L-39 Social work; L-40 Sociology; L-41 Statistics; L-42 History;
- Ex D.M. 509/1999: 2, 6, 15, 17, 19, 28, 31, 36, 37, 38, 39;
- (in both options) **needing at least an overall 36 ECTS attested by the transcript of record in:** SPS/02, SPS/04, SPS/07, M-STO/02, M-STO/04, IUS/01, IUS/08, IUS/09, IUS/13, SECS-P/01, SECS-P/02, SECS-S/01, SECSS/03, M-GGR/01, M-GGR/02, M-DEA/01.

▪ **Group 3:**

▪ Ex D.M. 270/2004: L-5 Philosophy; L-6 Geography; L-10 Humanities; L-11 Modern languages and civilisations; L-12 Linguistic mediation; L-19 Education and training; L-20 Communication studies; L-21 Landscape and urban planning; L-24 Psychology; L-25 Agriculture and forestry; L-32 Natural sciences; L-43 Technologies for Conservation and Restoration of Cultural Heritage

▪ Ex D.M. 509/1999: 3, 5, 11, 14, 18, 20, 29, 30;

▪ (in both options) **needing at least an overall 36 ECTS attested by the transcript of record, subdivided as follows into:**

• **18 ECTS in one or more of the following:** M-FIL/05, M-FIL/06, M-PSI/05, BIO/01, BIO/08, IUS/10, L-ANT/07, L-FIL-LET/10, L-ART/01, L-ART/03, L-LIN/01, L-LIN/12, AGR/01, AGR/02, MAT/01, MAT/02, CHIM/03, FIS/01, GEO/04, SECS-P/06.

• **18 ECTS in one or more of the following:** SPS/02, SPS/04, SPS/07, MSTO/02, M-STO/04, IUS/01, IUS/08, IUS/09, IUS/13, SECS-P/01, SECSP/02, SECS-S/01, SECS-S/03, M-GGR/01, M-GGR/02, M-DEA/01.

b) **Former 4-year Italian degrees (Vecchio Ordinamento):** Agraria, Conservazione dei Beni Culturali, Economia e Commercio, Giurisprudenza, Lettere e Filosofia, Lingue e Letterature straniere, Psicologia, Scienze Politiche, Statistica, Scienze della Formazione;

c) **Foreign Bachelor Degree in:** Administration and Organisation sciences; Agriculture and forestry; Applied languages; Business administration; Communication; Cooperation and peace studies; Cultural heritage; Economics; Education and training; Geography; History; Humanities; Landscape and urban planning; Legal services and Law; Linguistic mediation; Natural sciences; Philosophy; Political science and international relations; Psychology; Social work; Sociology; Statistics; Technologies for Conservation and Restoration of Cultural Heritage; Tourism.

4.2.a. What happens if you do not meet the curricular requirements

If you do not meet all the curricular requirements indicated, you will not be able to register for the programme.

4.3 Language requirements

English language skills are required to **at least CEFR level B2**.

4.3.a. How to fulfil the language requirement

The English language requirement is fulfilled during the **application phase**, either through:

- ▶ submission of a **suitable certificate**.

The list of recognised certificates is published on the Degree Programme's website at **Home > How to enrol > Enrolling in the Programme: requirements, deadlines and procedures**.

- ▶ Submission of a **level B2 certificate**, issued by a University Linguistic Centre
- ▶ **Full higher education in English** (certified by the Academic Institution issuing the Bachelor).
- ▶ Candidate from an **English-speaking country** (Official Language).

4.4 Adequate personal knowledge and skills

The personal preparation background will be evaluated on a case-by-case basis by the appointed I-CONTACT Evaluation Committee based on the documents submitted in the application: academic curriculum, CV/resume detailing study experiences abroad and additional experiences or extracurricular activities.

4.4.a. How the adequacy of personal knowledge and skills is verified

ASSESSMENT OF ACADEMIC AND PERSONAL PREPARATION CRITERIA

A) From 0 to 40 points based on the Italian final degree grade or, if you have not graduated yet, on the weighted average of your exams. The Committee will assign a score to candidates with a foreign qualification, based on the final degree grade or weighted average, expressed as a fraction of the maximum obtainable grade. This information must be available in the

submitted documentation: if the information is not available, the application will be assigned the minimum score.

B) From 0 to 16 points for academic study periods spent abroad (as described in your CV and certified). This information will have to be supported by the transcript of records from the hosting institution or by any certificate released from your own institution where the period abroad is expressly reported. If the documentation is not available, no points will be awarded.

C) From 0 to 44 points for additional experiences or extracurricular activities (as described in your CV and certified, whenever possible) that are in line with the educational aims of the Master's Degree I-CONTACT.

FINAL ASSESSMENT The maximum sum of criteria A), B), C) is **100 points** and it determines the score of your application. You are admitted to I-CONTACT if the total score of your application is **70 points or higher**.

4.4.b. What happens if my personal knowledge and skills do not meet the adequacy criteria

If the sum of criteria A), B) and C) falls below the set threshold for admission (**70 points or higher**):

Total Score	Result
60-69 points	Upon the evaluation of the Committee, you could be invited to attend an interview aimed at clarify certain aspects of your application: the Committee will explore in more detail the elements of your academic background and the information provided in the curriculum vitae. No reference material will be provided in order to sit the interview. The interview will be carried out online (via Skype/Microsoft Teams) upon verification of the applicant's identity (be prepared to show your

	<p>ID/Passport). The exact date and time for the interview will be sent by email to your @studio.unibo.it account in due time.</p> <p>If for justified and certified reasons, you are unable to attend the interview on the date and time set, you will be given an alternative date, provided you give enough notice to schedule a second interview.</p> <p>Failure to attend the interview will result in the application being automatically refused. At the end of the interview, the result of your application is non-admitted/admitted.</p>
Less than 60 points	The application does not meet the admission requirements; the result of your application is non-admitted .

4.4.c. Adaptations for the interview for Students with Disabilities or Specific Learning Disorders (SLD)

If you have a disability or a Specific Learning Disorder (SLD) and wish to request adaptations for the interview, you must submit your request by the intake registration deadline. Use the form available on Studenti Online (www.studenti.unibo.it), typically located under the "see details" section of your application.

Possible adaptations:

- ▶ Extra time: 30% additional time for candidates with SLD, other developmental disorders, or specific medical conditions; 50% additional time for candidates with certified disability and/or impairments under Law 104.
- ▶ Assistive tools, such as text-to-speech devices, non-scientific calculators, or other aids assessed on a case-by-case basis based on your certification. A full list of adaptations is available on the request form.

If logistical or regulatory constraints make it impossible to provide the requested adaptations, an equivalent compensatory measure will be arranged.

Procedure to request adaptations:

- ▶ Log in to Studenti Online (www.studenti.unibo.it) and navigate to the "Requests in Progress" section.
- ▶ Download and complete the "Adaptations Request" Form.

- ▶ Upload the completed form (in PDF format) in the designated section.
- ▶ Upload the required supporting documentation, outlined below

 **Important:**

Before finalizing your application, make sure that you have uploaded both the adaptations request form and the necessary medical documentation.

Required Documentation:

- ▶ **Diagnosis of specific learning disabilities (DSA) pursuant to Law 170/2010**, issued by the National Health Service, an accredited private centre, or a private specialist accompanied by a conformity statement issued by the National Health Service. The document must be issued within the last three years or after the student turns 18. Considering the emergency situation that led to a reduction in the activities of the National Health Service (SSN) clinics, diagnoses of Specific Learning Disorders (SLD) under Law No. 170/2010 will be accepted for adaptations requests for admission tests, even if issued more than three years prior. The Service reserves the right to request an updated diagnosis after enrolment or at least written proof that you are waiting for a renewal. For further details, please refer to the page on the website (in Italian): <https://site.unibo.it/studenti-con-disabilita-e-dsa/it/per-studenti/certificazioni-richieste>.
- ▶ **Specialist documentation issued by the National Health Service (SSN)**, certifying another type of specific developmental disorder that impacts learning.
- ▶ **Certificate of handicap pursuant to Law 104/92.**
- ▶ **Certificate of legal disability.**
- ▶ **Specialist medical documentation** confirming conditions that may temporarily or permanently **affect your ability** to study or take the test.

Documentation must be clear and include all relevant details about your specific needs.

The University's Service for Students with Disabilities and SLD will evaluate the consistency of your request with the submitted documentation.

Results will be communicated to your institutional email address (name.surname@studio.unibo.it). Please, check your email regularly. In case of incomplete or unclear documentation, you may be asked via email to provide additional materials within a specified timeframe.

If you do not submit your request or provide the required supplemental documents within the indicated deadlines, adaptations cannot be granted.



Students with disabilities or SLD residing abroad must submit legalized certifications attesting to their condition, accompanied by an official translation into Italian or English. The certifications are reviewed by the competent authorities to verify that the documentation confirms a disability, or a specific learning disorder as recognized by Italian law.

For further information about adaptations requests, contact the **Service for Students with Disabilities and SLD** at ases.adattamentiammissione@unibo.it.

5. HOW TO APPLY

Within the period set for each intake (see Schedule of Procedures - Section 2) you can apply by following the steps below.

1. Log on to Studenti Online (www.studenti.unibo.it)

If you are accessing for the first time, choose 'Register' and log in with SPID or CIE. The system will automatically retrieve your personal details and create your University credentials (name.surname@studio.unibo.it).



If you reside abroad and do not have an identity document issued in Italy you may log on with the University username and password, which can be obtained by going to Studenti Online (www.studenti.unibo.it) and clicking on “Register” and then “International students registration”.

2. Click on "**Apply for admission**", select "Second Cycle Degree Programme" and select the programme named International Cooperation on Human Rights and Intercultural Heritage;

3. Fill in the **MANDATORY Declarations form**;


4. **Upload the following documents in PDF:**

▶ **Compulsory documents (for those who have obtained their qualification at the University of Bologna)**

- Proof of B2 level of knowledge of the English language, as indicated in section 4.
- Curriculum vitae


▶ **Compulsory documents (for those who obtained their degree at a university other than the University of Bologna):**

- ▶ front and back copy of a valid identity document.

 *If you are a citizen of a foreign country and your identity document does not have an English translation: copy of your passport;*

- ▶ *if the qualification is obtained in Italy: self-certification of the first-level academic qualification with a list of examinations taken.*

If you have not yet obtained the qualification, upload the list of exams taken;

- ▶  *if the qualification is obtained abroad: a copy of the qualification obtained abroad, translated into Italian or English, allowing access in the country of attainment to Second Cycle Degree Programmes, accompanied by a transcript of records and Diploma Supplement where available. If you have not yet obtained the qualification, upload the list of exams taken (Transcript of Records).*

- ▶ Proof of B2 level of knowledge of the English language, as indicated in section 4.

- ▶ Curriculum vitae

▶ **Optional documents [PART COMMON TO THE TWO OPTIONS ABOVE]**

- A copy of a valid residence permit, if already held.
- Diploma or Transcript of Records or Diploma Supplement of another degree programme.
- Form for requesting adaptations for persons with disabilities. Further information is available at <https://site.unibo.it/studenti-con-disabilita-e-dsa/it/per-studenti/adattamenti-per-le-prove-di-accesso>.

The committee will only assess documents uploaded through the Studenti Online application (www.studenti.unibo.it). Any mandatory documents that are missing or only partially uploaded by the application deadline shall result in the candidate not being considered.

Documents must not be sent by post or email to the administrative offices.

In the event of false declarations, in addition to incurring the penalties laid down in Article 496 of the Italian Criminal Code, you will automatically forfeit your right to registration and any benefits obtained, without being entitled to any reimbursement of the sums paid.



If you are a non-EU citizen and reside abroad, in compliance with the procedures defined by the Italian Ministry of University and Research in the Circular "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy" for A.Y. 2025/2026 published on <https://www.university.it/studenti-stranieri>, in addition to following the steps required for admission to the degree programme, you will have to:

- ▶ **pre-enrol on University** and request an **entrance visa** for study purposes.

6. VERIFICATION OF APPLICATIONS AND PUBLICATION OF THE RESULTS

6.1 Evaluation committee

A Committee will check the candidates' personal competencies and skills and that they meet the requirements for admission.

The Committee, appointed by the Degree Programme Board, is made up of: Prof. Roberto Pasini, Prof.ssa Federica Botti, Prof.ssa Marc Andrew Brightman, Prof.ssa Giulia Crippa, Prof.ssa Vanessa Grotti, Prof. Giorgio Vespignani.

Prof. Antoine Pierre Charles Dolcerocca sits on the committee as alternate member.

6.2 Results of the checks

The results of your application will be published on Students Online (www.studenti.unibo.it) and sent to your institutional email address (name.surname@studio.unibo.it), as from the date indicated for each intake in the Schedule of Procedures (Section 2).

The outcome will be either

- ▶ **“application checked”**: in this case you can register for the programme;
- ▶ **“application completed”**: interview.
- ▶ **“not admitted to the selection procedure”**: in this case you cannot register for the programme.

7. MATRICULATION, PROGRAMME TRANSFER, UNIVERSITY TRANSFER

7.1 Matriculation

If you receive confirmation of admission, you can register as from the date indicated in the Schedule of Procedures (Section 2), following the steps below.

1. **Log on to Studenti Online** (www.studenti.unibo.it) using your SPID or CIE credentials or entering the username and password you obtained during the application procedure.
2. **Select “Registration”**, then select **“Second Cycle Degree Programme”**, and then the degree programme **“International Cooperation on Human Rights and Intercultural Heritage”** and enter the required data, attaching a jpg file containing a passport-size photo of your face.

In the event of false declarations, in addition to incurring the penalties laid down in Article 496 of the Italian Criminal Code, you will automatically forfeit your right to registration and any benefits obtained, without being entitled to any reimbursement of the sums paid.

3. **Pay the first enrolment instalment** via the PagoPA platform, as indicated on Studenti Online (www.studenti.unibo.it).
4. After you have made your matriculation payment, check under **Registration** on Studenti Online (www.studenti.unibo.it) what you need to do for the purposes of **identification** and **career activation**.

7.1.a. University identification and career activation

Identification

- ***If you submitted your application by logging in with SPID or CIE:*** after making the payment, your identity will be automatically validated.
- ***If you have submitted your application by logging in with your username and password:*** complete the identification procedure specified under Matriculation on Studenti Online (www.studenti.unibo.it).

Career activation


Activating your career enables you to take part in all the activities you will carry out as a student (e.g. submitting your study plan, booking exams, carrying out any other procedures related to your career, accessing the Wi-Fi network and online library resources, and using the MyUnibo app).

After identification, career activation will take place automatically, unless you fall into one of the following cases.

- ▶ ***If you have not yet graduated at the time of matriculation,*** you must obtain your degree **by 31 December 2025 at the latest**. Otherwise, your matriculation will be cancelled.

If you are graduating from the University of Bologna, the system will automatically update your position once you have obtained your degree.

If you are graduating from another university, after matriculating please check on Studenti Online (www.studenti.unibo.it) for any further steps required.

- ▶  If you are a **non-EU citizen but hold a qualification equivalent to one obtained in Italy**, in order to activate your career you must submit a copy of your valid residence permit allowing equivalence to the [Student Administration Office](#) responsible for your degree programme.
- ▶ **If you have a foreign qualification**, check the [documentation required](#) for matriculation purposes.

The documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

You must upload the documents related to foreign qualifications in the Studenti Online application (www.studenti.unibo.it) by clicking on "Call for applications" and then "Matriculation for A.Y. 25_26 - document upload for international students with foreign qualifications".

When you arrive at the University of Bologna, you must make an appointment with the [International Student Administration Office in Bologna or on your campus](#) in order to show the original copies of your documentation.

- ▶ **If you are a non-EU citizen, but hold an equivalent qualification and have obtained your qualification abroad**: check the [documentation required](#) to enrol.

Remember that the documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

In the "Calls" section of Studenti Online (www.studenti.unibo.it), select "Matriculation A.Y. 25_26 - document upload for international students with foreign qualifications" and upload your qualification diploma and a copy of your residence permit allowing equivalence. Moreover, make an appointment with the [International Student Administration Office in Bologna or on your campus](#) in order to show the original copies of your documentation. PLEASE NOTE: Check very carefully, at

www.unibo.it/StudentiInternazionaliChiSono, what is meant by 'non-EU students with equivalent status' and what types of residence permits allow for equivalence. Lack of an equivalent qualification will prevent you from matriculating, even if you have been admitted and have paid the first instalment.

▶ ***If you are a non-EU national, are resident abroad and have obtained your qualification abroad:*** see details at www.unibo.it/IscrizioneLaureaMagistraleNonUE. Check the [foreign qualification documentation required to matriculate](#). Remember that the documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

In the “Calls” section of Studenti Online (www.studenti.unibo.it), select “Matriculation A.Y. 25_26 - document upload for international students with foreign qualifications” and upload your qualification diploma and a copy of your entry visa for study purposes. When you arrive in Italy, make an appointment with the [International Student Administration Office in Bologna or on your campus](#) in order to show the original copies of your documentation.

Warning: if you have a foreign qualification, admission to the programme and any subsequent validation of your pre-enrolment with or without reserve by the University do not confer any right to finalise your matriculation, even in the event of obtaining an entry visa, being physical present in the country, becoming eligible for and/or actually receiving scholarships or contributions of any kind. For matriculation purposes, it will be necessary to verify the actual suitability of the foreign qualification and the authenticity of the submitted documentation. Your qualification will be formally checked by the [International Student Administration Office in Bologna or on Campus](#) after paying the first matriculation instalment and submitting the original copies of all the required documentation.

Career activation must take place by **26 February 2026**; otherwise, your matriculation will be cancelled.

Once your career is active, you will be sent an e-mail with a QR code allowing you to print your badge.

7.1.b. Shortening a degree programme (for those with previous university careers)

If you want to apply for recognition of previous academic careers, check how you can do this and the applicable deadlines at <https://www.unibo.it/it/studiare/iscrizioni-tasse-e-altre-procedure/lauree-e-lauree-magistrali/abbreviazione-di-carriera>.

7.2 Programme transfers, university transfers and simultaneous enrolment

If you want to change degree programme within the University of Bologna (Programme transfer), check how you can do this at <https://www.unibo.it/it/didattica/iscrizioni-trasferimenti-e-laurea/cambiare-corso-di-studio-interno-universita-di-bologna/cambiare-corso-di-studio-interno-universita-di-bologna>.

If you matriculate and request to be transferred from another university, consult the page [Transferring to the University of Bologna - University of Bologna \(unibo.it\)](#).

If you wish to apply for simultaneous enrolment in two programmes, as provided for by Italian Law no. 33 of 12 April 2022, please read the information on the page [Simultaneous enrolment in different programmes - University of Bologna \(unibo.it\)](#).

If, on the other hand, you register in one programme and are subsequently admitted to another, but do not wish to maintain enrolment in both programmes, do not enrol simultaneously; instead:

- if both programmes are at the University of Bologna: apply for a programme transfer;
- if the first programme is at another university: apply for a university transfer.

Alternatively, you can waive your current programme and proceed with a new matriculation (Section 4).



Please note!

If you are a **non-EU citizen, reside abroad, hold a residence permit for study purposes and formally renounce your studies** at this or another university, you **lose the requirements for residency in Italy, and therefore your residence permit will be revoked**. In this case, you must return to your country of origin and initiate the pre-enrolment procedures

through Universitaly at the competent Italian diplomatic mission (Embassy/Consulate), within the deadlines set annually and published on the website

<https://www.universitaly.it/studenti-stranieri>.

8. FEES AND BENEFITS

8.1 University fees

Information on **tuition fees** and on **benefits and exemptions** is published annually on the University Portal at www.unibo.it/Tasse.

The fee to be paid to enrol for a degree programme consists of a fixed element of € 157.04 and a variable element calculated according to the student's family's financial situation (ISEE) up to a maximum that varies according to the programme.

Your tuition fees will be calculated on a progressive scale based on a valid **ISEE certificate** only if submitted in accordance with the terms and procedures set out on the web page www.unibo.it/Tasse. If you do not submit an ISEE certificate, you will have to pay the full tuition fees relevant to your degree programme.

Submission of an ISEE certificate is independent of programme enrolment. The order in which you carry out the two procedures is irrelevant, as long as you comply with the deadlines set for each.



Please note!

International students who only have income and assets abroad cannot submit an ISEE certificate, but must refer to the information at <https://www.unibo.it/it/didattica/iscrizioni-trasferimenti-e-laurea/tasse-e-contributi/ISEE-e-altre-attestazioni-utili-per-le-esenzioni-delle-tasse-universitarie>.



Please note!

Submitting financial documentation for tuition fee exemptions, following the instructions on www.unibo.it/Tasse, is very simple and worthwhile even if you have not yet decided

whether to enrol in a programme at this university. Remember that if you do not submit the documentation by the deadline, you will not be eligible for any discount. The deadline is peremptory and no exceptions are ever allowed.

8.2 Right-to-higher-education grants provided by ER.GO

Azienda Regionale per il Diritto agli Studi Superiori – ER.GO publishes calls for scholarships, places in university residences, catering and other benefits on its website (www.er-go.it) every year.

The application for ER.GO grants is independent of the degree programme application and enrolment procedures.

Please note!

You must submit your application for an ER.GO grant via the company's website, also entering your ISEE certificate. Applying is very simple and is worth doing even if you have not yet decided whether to enrol in a programme at this university. Remember that calls have a peremptory deadline and no exceptions are ever allowed.

8.3 Important information for those who already have an active university career

If you already have an active university career, before transferring from another university or changing programme, if you are already enrolled in a programme at the University of Bologna, carefully consult the **merit requirements for access to grants** set out in the call published on www.er-go.it because, due to the recognition of university educational credits (CFUs) acquired in your previous career, **your position may change as regards access to grants.**

Please note!

For all ER.GO benefits, the minimum number of university educational credits required for merit is always determined starting from the year of first enrolment at university (even if for another University, University Institute or Degree Programme, even abroad), regardless of the year of the programme to which you are admitted following the recognition of your credits, and only those that are recognised on the programme you are enrolled in are considered valid.

8.4 Right-to-higher-education grants provided by the University

Information on the University's grants can be found on the University Portal under www.unibo.it/AgevolazioniEconomiche.

For each grant, please carefully read the instructions on how and when to apply.

Remember that deadlines are always peremptory and no exceptions are ever allowed.

9. WHO TO CONTACT

For questions concerning admission requirements:

Contact the **Degree Programme Coordinator**: icontact.info@unibo.it

Information about the admission procedures

Student Administration Office - Ravenna Campus

E-mail segravenna@unibo.it

To contact the Student Administration Office, go to www.unibo.it/SegreterieStudenti

IT information

(e.g. login credentials, data entry, application use/functioning anomaly, computer difficulties, etc.)

Studenti Online Help Desk

Telephone +39 051 20 80 301

E-mail help.studentionline@unibo.it

Matriculation information for international students and students with foreign degrees

Student Administration Office - Ravenna Campus

E-mail segravenna@unibo.it

To contact the Student Administration Office, go to www.unibo.it/SegreterieStudenti

Other information for international students or students with foreign qualifications

(e.g. eligibility of foreign educational qualifications for admission, pre-enrolment, visas and residence permits, financial benefits, etc.)

International desk Ravenna

E-mail internationaldesk.ra@unibo.it

To contact the International Desk, go to www.unibo.it/ContattiStudentiInternazionali

Information for applicants with disabilities or SLD

Service for students with disabilities and SLD

E-mail ases.adattamentiammissione@unibo.it

Contact details can be found at <https://site.unibo.it/studenti-con-disabilita-e-dsa/it>

Information on fees and grants

Student Tuition Fees Office

E-mail ases.contribuzionistudentesche@unibo.it

You can contact the office at www.unibo.it/Tasse

Offices are closed on

- National holidays (www.unibo.it/CalendarioAccademico)
- April 18, 2025
- May 2, 2025
- July 23, 2025 (Ravenna Campus Offices only)
- From August 11 to August 15, 2025
- December 24, 2025
- January 2 and January 5, 2026.

Any further extraordinary closures will be published on the University Portal

www.unibo.it.